



MINISTRY OF FINANCE OF UKRAINE

ORDER

14.01.2021 No. 8

**Registered with the Ministry of
Justice of Ukraine on March
05, 2021 under No. 297/35919**

On approval of Procedure of making by the State Financial Monitoring Service of Ukraine decisions (instructions) to suspend financial transactions

In accordance with part twelve of Article 23 of the Law of Ukraine “On prevention and counteraction to legalization (laundering) of the proceeds from crime, financing of terrorism and financing of proliferation of weapons of mass destruction” **I ORDER:**

1. To approve Procedure of making by the State Financial Monitoring Service of Ukraine decisions (instructions) to suspend financial transactions, that is annexed.

2. To recognize as invalid Order of the Ministry of Finance of Ukraine of December 28, 2015 No. 1200 “On approval of Procedure of making by the State Financial Monitoring Service of Ukraine decision to suspend financial transaction”, registered with the Ministry of Justice of Ukraine on January 22, 2016 under No. 123/28253.

3. Coordination and Monitoring Work Department of the Ministry of Finance of Ukraine together with Department for Financial Investigations of the State Financial Monitoring Service of Ukraine in the manner prescribed by law to ensure:

submission of this order for state registration to the Ministry of Justice of Ukraine;

promulgation of this order.

4. Order shall enter into force on the day of its official publication.

5. Control over the implementation of this order shall be assigned to First Deputy Minister of Finance of Ukraine D. Uliutin and Deputy Head of the State Financial Monitoring Service of Ukraine V Zubriy.

Minister

S. Marchenko

AGREED:

Acting Head of the State Financial Monitoring Service of Ukraine	I. Gaievskyi
Minister of Development of Economy, Trade and Agriculture of Ukraine	I. Petrashko
Acting Director of the State Bureau of Investigation	O. Sukhachov
Head of the State Fiscal Service of Ukraine	O. Lyubchenko
Head of the State Tax Service of Ukraine	V. Melnik
Acting Minister of Internal Affairs	S. Yarovyi
Deputy Minister of Digital transformation of Ukraine	O. Bornyakov
Director of the National Anti-corruption bureau of Ukraine	A. Sitnik
Head of the National Bank of Ukraine	K. Shevchenko
Head of the National Securities and Stock Market Commission	T. Khromaev
Prosecutor General	I. Venediktova
Acting Head of the State Regulatory Service of Ukraine	V. Zagorodnii
First Deputy Head of the Security Service of Ukraine	V. Malyuk
Acting Head of the State Service of Special Communication and Information Protection of Ukraine	D. Makovskyi
Deputy Managing Director Deposit Guarantee Fund	N. Rudukha

APPROVED

**Order of the Ministry Finance
of Ukraine on January 14,
2021 No. 8**

**Registered with the Ministry of
Justice of Ukraine on March
05, 2021 under No. 297/35919**

**Procedure of making by the State Financial Monitoring Service of
Ukraine decisions (instructions) to suspend financial transactions**

I. General provisions

1. This Procedure has been developed in accordance with part twelve of Article 23 of the Law of Ukraine "On prevention and counteraction to legalization (laundering) of the proceeds from crime, financing of terrorism and financing of proliferation of weapons of mass destruction" (hereinafter – Law), in order to implement parts two, three and nine of Article 23 and part three of Article 31 of the Law.

2. In this Procedure, the terms shall have the following meaning:

1) intrabank account - an account of analytical accounting, where cash or property belonging to the bank's client are recorded, in respect of which the liquidation procedure is carried out;

2) monitoring of financial transactions - a set of measures carried out by the reporting entity (hereinafter - entity) or an authorized person of the Deposit Guarantee Fund of individuals (hereinafter - authorized person of the Fund) and aimed at submitting information on the financial transaction of the relevant person to the SFMS in the form of notifications on financial transactions;

3) immediately - the shortest period during the working day in which the relevant actions should be carried out (take place), from the moment of the grounds for their implementation;

4) entity - the reporting entity defined by the Law, including the transitional bank and the receiving bank provided by the Law of Ukraine "On the Deposit Guarantee System for Individuals";

5) authorized person of the Fund - an employee of the Fund, authorized by the executive directorate of the Fund to perform the duties provided by Law.

The term criminal offense shall be used in the meaning given in the Criminal Code of Ukraine.

Other terms used in this Procedure shall have the meanings given in the Law.

3. This Procedure defines the procedure for making relevant decisions and issuing relevant instructions to the SFMS, namely:

on suspension of financial transactions (transaction) or ensuring monitoring of financial financial transactions (transaction) of the relevant person to fulfill the

request of the authorized body of a foreign state - in accordance with the paragraph three of part three of Article 31 of the Law;

on resumption of financial transactions (transaction) of the relevant person to fulfill the request of the authorized body of a foreign state - in accordance with paragraph three of part three of Article 31 of the Law;

on further suspension of financial transactions - in accordance with part two of Article 23 of the Law;

on suspension of outgoing financial transactions - in accordance with part three of Article 23 of the Law on suspension of outgoing financial transactions - in accordance with part three of Article 23 of the Law;

on extension of the suspension of relevant financial transactions - in accordance with paragraph three of part nine of Article 23 of the Law;

on extension of the suspension of outgoing financial transactions - in accordance with paragraph three of the part nine of Article 23 of the Law;

on cancelling its decision on further suspension of relevant financial transactions - in accordance with paragraph two of part nine of Article 23 of the Law;

on cancelling its decision on further suspension of outgoing financial transactions - in accordance with paragraph two of part nine of Article 23 of the Law;

on cancelling its decision on the continuation of the suspension of relevant financial transactions - in accordance with the seventh paragraph of part nine of the article 23 of the Law;

on cancelling its decision on the continuation of the suspension of outgoing financial transactions - in accordance with paragraph seven of part nine of Article 23 of the Law.

4. Decisions (instructions) of the SFMS, defined in paragraph 3 of this section, are made (provided) by the Head of the SFMS or acting Head.

Such decisions (instructions) are made in writing form on the official blank of the SFMS in the form specified in the annex to this Procedure.

5. SFMS makes decisions or issues relevant instructions if there are such grounds:

upon receipt of a request from an authorized body of a foreign state - in accordance with paragraph three of part three of Article 31 of the Law;

in case of receipt of notifications on financial transactions, the implementation of which is suspended on the basis of part one of Article 23 of the Law - in accordance with part two of Article 23 of the Law;

in case of arising of suspicion - in accordance with part three of Article 23 of the Law;

in case of motivated suspicion - in accordance with paragraph three of the part nine of Article 23 of the Law;

in case of non-confirmation based on the results of verification of signs of legalization (laundering) of proceeds from crime, or financing of terrorism, or commission of another criminal offense – in accordance with paragraph two of part nine of Article 23 of the Law;

in case of receiving from the law enforcement agencies of information provided for by paragraphs five or six of part nine of Article 23 of the Law - in accordance with paragraph seven of part nine of Article 23 of the Law.

6. The SFMS shall take appropriate decisions or issue appropriate instructions regarding such financial transactions:

financial transactions (transaction), for which a request from the authorized body of a foreign state was received - in accordance with paragraph three of part three of Article 31 of the Law;

suspicious financial transactions, which, in accordance with part one of Article 23 of the Law, are suspended by the entity or authorized person of the Fund - in accordance with part two of Article 23 of the Law;

financial transactions, which in accordance with part one of Article 23 of the Law are suspended by the entity or authorized person of the Fund in connection with the suspicion that they contain signs of committing a criminal offense under the Criminal Code of Ukraine - in accordance with part two of Article 23 of the Law;

outgoing financial transactions subject to suspicions - in accordance with part three of Article 23 of the Law;

relevant financial transactions or outgoing financial transactions for which there are reasonable suspicions - in accordance with part nine of Article 23 of the Law.

7. Decisions (instructions) of the SFMS are subject to execution by the entity or the authorized person of the Fund immediately from the moment of their receipt or from the date specified in the decisions (instructions).

Decisions (instructions) may be communicated to the entity or the authorized person of the Fund in electronic or paper form.

8. The SFMS informs about the decision on further suspension of financial transactions or suspension of outgoing financial transactions law enforcement agencies empowered to make decisions in accordance with the Criminal Procedural Code of Ukraine, in the manner prescribed by Law.

9. Suspension and resumption of financial transactions takes place in the manner prescribed by the state reporting entities, which carry out state regulation and supervision of the activities of entities, or the Deposit Guarantee Fund for individuals within their powers.

Notifications on incoming financial transactions and/or attempts to carry out outgoing financial transactions are submitted to the SFMS in cases established by Law.

10. In case the entity or authorized person of the Fund receives the relevant decision (instruction) of the SFMS after the end of the working day, the day of receipt (moment of receipt) shall be the next working day of such an entity or authorized person of the Fund.

In this case, the entity or authorized person of the Fund ensures the implementation of the relevant decision (order), starting from the date of its receipt or from the date specified in the decision (order) until the expiration of the financial transaction (financial transactions) specified in the decision (instruction).

II. Suspension or resumption of monitoring or ensuring monitoring of financial operations (operation) of the relevant person on behalf of the SFMS to fulfill the request of the authorized body of a foreign state in accordance with paragraph three of part three of Article 31 of the Law

1. In case the SFMS receives a request from the authorized body of a foreign state to suspend or ensure the monitoring of financial transaction (financial transactions) of the person concerned, the specified information is immediately processed and analyzed by the SFMS.

2. Based on the results of the analysis of the received request of the authorized body of a foreign state, the SFMS immediately considers the issue of suspension or ensuring monitoring of financial transaction (financial transactions) of the relevant person.

3. The instruction of the SFMS to suspend or ensure the monitoring of financial transaction (financial transactions) of the relevant person is sent to the entity or the authorized person of the Fund no later than the next working day from the date of its signing.

The instruction is formulated by the SFMS depending on the essence of the request of the authorized body of a foreign state.

The term of suspension of monitoring or ensuring monitoring of such financial transaction (financial transactions) shall be established by the SFMS in accordance with the term specified in the request of the authorized body of the foreign state.

4. If at the time of receiving the instruction of the SFMS financial transaction (financial transactions) has (have) already been carried out, the entity or authorized person of the Fund not later than the next working day is obliged to monitor such financial transactions of the person concerned.

5. In case of receipt of information (request) from the authorized body of a foreign state on the resumption of the financial transaction, it is immediately considered by the SFMS.

The instructions of the SFMS on the resumption of the financial transaction of the relevant person shall be sent to the entity or the authorized person of the Fund no later than the next working day from the date of its signing.

6. The entity or the authorized person of the Fund resumes carrying out the financial operations suspended on execution of the corresponding request of the authorized body of the foreign state, in accordance with paragraph five of part ten of Article 23 of the Law.

III. Further suspension of financial transactions by the decision of the SFMS made in accordance with part two of Article 23 of the Law

1. In case the SFMS receives a notification from the entity or the authorized person of the Fund on the suspension of financial transactions in accordance with part one of Article 23 of the Law, the specified information shall be immediately processed and analyzed.

2. Based on the results of consideration of such information, the SFMS in accordance with part two of Article 23 of the Law may decide to further suspend such financial transactions for up to seven working days.

The decision on further suspension of such financial transactions is made by the SFMS no later than the next business day from the date of receipt of the notification from the entity or authorized person of the Fund and immediately sent to the entity or authorized person of the Fund.

The period of further suspension of such financial transactions commences from the time and date of receipt by the entity or authorized person of the Fund of the relevant decision or from the date specified in the decision on further suspension of financial transactions.

3. If the SFMS decides to further suspend financial transactions in accordance with part two of Article 23 of the Law, the SFMS shall immediately after making such a decision notify the law enforcement agencies authorized to make decisions in accordance with the Criminal Procedural Code of Ukraine.

4. In case of failure to make a decision on further suspension of financial transactions in accordance with part two of Article 23 of the Law, SFMS, in case of suspicion, may decide to suspend outgoing financial transactions in accordance with part three of Article 23 of the Law.

5. If the results of the inspection do not confirm the signs of legalization (laundering) of proceeds from crime, or terrorist financing, or the commission of another crime specified by the Criminal Code of Ukraine, SFMS immediately, but not later than the next working day, decides to cancel its decision on further suspension of relevant financial transactions or suspension of outgoing financial transactions.

The SFMS shall immediately notify the entity or the authorized person of the Fund of the decision made, sending him the relevant decision.

6. The entity or authorized person of the Fund resumes financial transactions in accordance with paragraphs two-three of part ten of Article 23 of the Law.

IV. Suspension of outgoing financial transactions under the decision of the SFMS in accordance with part three of Article 23 of the Law

1. In case of suspicion, the SFMS may decide to suspend outgoing financial transactions for a period of up to seven working days. The term of such suspension is indicated in the decision of the SFMS.

The period of suspension of the outgoing financial transactions commences from the time and date of receipt by the entity or authorized person of the Fund of the relevant decision or from the date specified in the decision to suspend outgoing financial transactions.

2. If such a decision is made, the SFMS shall immediately send it to the entity or authorized person of the Fund and immediately notify the law enforcement agencies authorized to make decisions in accordance with the Criminal Procedural Code of Ukraine.

3. In case of suspension of outgoing financial transactions in accordance with part three of Article 23 of the Law, incoming financial transactions shall not be

suspended. In this case, the entity or the authorized person of the Fund on the day of the event, but not later than 12:00 on the next business day from the date of carrying out incoming transaction, is obliged to notify on accomplishing the incoming financial transactions and/or attempted outgoing financial transactions.

4. If the results of the inspection do not confirm the signs of legalization (laundering) of proceeds from crime, or terrorist financing, or the commission of another criminal offense, SFMS immediately, but not later than the next working day, decides to cancel its decision to suspend outgoing financial transactions.

The SFMS shall immediately notify the entity or the authorized person of the Fund of the decision made, sending him the relevant decision.

5. The entity or authorized person of the Fund resumes outgoing financial transactions in accordance with paragraph three of part ten of Article 23 of the Law.

V. Making a decision by the SFMS to extend the suspension of relevant financial transactions or to suspend outgoing financial transactions according to paragraph three of part nine of Article 23 of the Law

1. In the event that the SFMS decides to further suspend the relevant financial transactions or suspend outgoing financial transactions, the SFMS during the period of further suspension of the relevant financial transactions, defined by part two of Article 23 of the Law, or suspension of outgoing financial transactions, defined in part three of Article 23 of the Law, conducts analytical work, collects the necessary additional information, processes, analyzes it and verifies.

2. In case of confirmation of the motivated suspicion of SFMS, during the term of the further suspension of the corresponding financial transactions specified in part two of Article 23 of the Law, or suspension of outgoing financial transactions, as defined in part three of Article 23 of the Law, prepares and submits relevant case referral or additional case referral to law enforcement agencies authorized to make decisions in accordance with the Criminal Procedural Code of Ukraine.

In this case, the term of suspension of relevant financial transactions or suspension of outgoing financial transactions is extended by the SFMS from the next business day after submission of the relevant case referral or additional case referral, provided that the total term of such suspension shall not exceed 30 working days.

3. The SFMS informs the relevant entity or the authorized person of the Fund about the decision to extend the suspension of relevant financial transactions or suspension of outgoing financial transactions and the expiration date of such suspension by sending the relevant decision.

4. If the results of the inspection do not confirm the signs of legalization (laundering) of proceeds from crime, or terrorist financing, or the commission of another criminal offense, SFMS immediately, but not later than the next working day, decides to cancel its decision to further suspend the relevant financial operations or suspension of outgoing financial transactions.

The SFMS shall immediately notify the entity or the authorized person of the Fund of the decision made, sending him the relevant decision.

5. In case of receipt from the law enforcement agency of the information provided by paragraphs five, six of part nine of Article 23 of the Law, it is immediately considered by the SFMS.

The decision of the SFMS on the resumption of financial transactions of the relevant person, made in connection with the receipt of information from law enforcement agencies, is sent to the entity or authorized person of the Fund on the day of receipt of information from law enforcement agencies.

6. The entity or the authorized person of the Fund resumes the conduction of financial transactions suspended in execution of the decision to continue the suspension of the relevant financial transactions or the decision to continue the suspension of outgoing financial transactions, in accordance with paragraph four of part ten of Article 23 of the Law.

VI. Information Exchange between the SFMS and the reporting entity or the authorized person of the Fund

1. The addresses of sending information in electronic form and the structure of information exchange files are determined by the Ministry of Finance.

For a bank entity, the structure of information exchange files, which are used to notify about suspended financial transactions, conducted incoming transactions/attempts to carry out outgoing financial transactions and notifications related to monitoring of financial transactions, is determined by the relevant legal act of the National Bank.

2. Decisions (instructions) by the SFMS shall be sent in electronic form by means of information and telecommunication system to the entity or authorized person of the Fund.

The date and time of receipt of the decision (order) is the date and time of receipt of the decision (order) to the address of the entity or authorized person of the Fund.

In this case, for the bank entity, the date and time of receipt of the decision (order) sent by the SFMS using WKS-Informatsiyniy, is the date and time of delivery of such decision (order) by the Automated Transport System of the National Bank to the incoming queue of this bank.

In case of situations that lead to the impossibility of sending the relevant decision (order) by the SFMS to the entity or authorized person of the Fund in electronic form, decisions (instructions) are sent by the SFMS to the entity or authorized person of the Fund by registered letter with notification of delivery or by courier or courier service.

The date and time of receipt of the relevant decision (order) is the date and time indicated on the notice of delivery, or the mark of the entity or authorized person of the Fund on the date and time of receipt of the decision (order) of SFMS, or the date and time specified on both copies of the decision (order), or courier in the register.

3. Notifications by the entity or authorized person of the Fund to the SFMS are sent in electronic form by means of information and telecommunication system.

The date and time of receipt of notifications is the date and time of receipt of notifications to the address of the SFMS.

In this case, the date and time of receipt by the SFMS of notifications sent by the subject-bank through the WKS-Informatsiyniy, is the date and time of delivery of such message by the Automated Transport System of the National Bank to the incoming queue of the SFMS.

In case of situations that lead to the impossibility of submitting notifications to the SFMS in electronic form, the entity or the authorized person of the Fund submits a notification by registered mail with a notice of delivery or by courier or courier service.

The date and time of receipt of the notification shall be the date and time indicated on the notification of delivery, or the mark of the SFMS on the date and time of receipt of the notification, or the date and time specified by the courier on both copies of the notification or courier in the register.

4. The entity or the authorized person of the Fund is obliged after the receipt of the relevant decision (order) of the SFMS immediately, but not later than 11:00 of the next working day from the date of its receipt, to notify the SFMS of the receipt of the decision (instruction) and ensure its implementation.

The notification on the fact of receiving the decision (instruction) and ensuring its execution shall contain the following information:

date and number of the decision (instruction);

time and date of receipt of the decision (instruction);

ensuring the execution of the decision (instruction) in terms of suspension or resumption or monitoring of financial transactions.

5. The entity or the authorized person of the Fund on the day of suspension of the financial transaction carried out in accordance with part one of Article 23 of the Law shall notify the SFMS in the manner prescribed by Law of such financial transaction, its participants.

The specified notification shall contain information on the balance of funds on the customer's account opened by the entity that suspended the financial transaction or on the internal bank account within the amounts belonging to the relevant customer of the bank, and in case of crediting funds to the transit account of the entity – on the balance of funds on such account within the credited amounts.

In addition, the entity or authorized person of the Fund in case of receipt of the decision to suspend outgoing financial transactions is obliged on the day of receipt, but not later than 11:00 the next working day after receipt of the decision to notify SFMS of the balance on the customer's account, financial transactions (funds) on which they were suspended, or intrabank account within the amounts belonging to the relevant customer of the bank, and in case of suspension of financial transactions on transit accounts of the entity on the balance of funds on such accounts within the credited amounts.

In case of submission of a notification on the implementation of incoming financial transactions on the account, the financial transactions (funds) on which were suspended, the entity or authorized person of the Fund must notify the SFMS no later than 11:00 on the next business day balance of funds at the end of the previous operation bank day on the account, financial transactions (funds) on which were suspended.

The notification on the balance of funds on the account, financial transactions (funds) for which were suspended, and other suspended assets shall indicate the following information:

date and number of the decision;

time and date of receipt of the decision;

account number, financial transactions (funds) on which were suspended;

name (for legal entities)/last name, first name, and patronymic (if any) (for individuals) and bank code (for legal entities-banks)/identification code according to USREO (for legal entities-not banks)/registration number of the taxpayer's account card or number (and if available - a series) of the passport of the citizen of Ukraine in which the mark on refusal of acceptance of registration number of the account card of the taxpayer is mentioned, or passport number with a record of refusal to accept the registration number of the taxpayer's account card in electronic contactless media, unique number of the entry in the Unified State Demographic Register (if available) (for individuals) the entity or authorized person of the Fund, who made the suspension;

type of suspended asset;

number of suspended assets;

balance of funds on the customer's account, financial transactions (funds) on which were suspended, or intrabank account within the amounts belonging to the relevant customer of the bank, and in case of suspension of financial transactions on transit accounts of the entity - balance on such accounts within credited amounts (as of the time and date of receipt of the decision);

balance of funds on the customer's account, financial transactions (funds) on which were suspended, or intrabank account within the amounts belonging to the respective customer of the bank, and in case of suspension of financial transactions on transit accounts of the entity – balance of funds on such accounts within credited amounts (as of the end of the previous operation bank day during which incoming financial transactions were made).

The requirements of Article 23 of the Law do not apply to the outgoing transactions on the account, which were carried out using electronic means of payment before the receipt of the decision (instruction) from the SFMS.

The subject-bank excludes from the notification on the balance of funds on the customer's account, financial transactions (funds) for which they were suspended, the amount of funds blocked for settlements with payment systems for transactions made using electronic means of payment.

6. The entity or the authorized person of the Fund is obliged to immediately, but not later than 11:00 of the next working day from the date of receipt from the customer of the request to suspend financial transactions, notify the SFMS of the customer's request.

The notification of the customer's request shall contain the following information:

date of receipt of the customer's request;

date and number of the decision (instruction).

A copy of the customer's request is attached to the notification of the customer's request.

7. The entity or the authorized person of the Fund shall be obliged to send to the SFMS notifications on the resumption of financial transactions no later than the next business day after the resumption of financial transactions.

The notice of resumption of financial transactions shall contain the following information:

date and number of the suspended financial transaction entered in the register of financial transactions - in case of resumption of financial transactions suspended in accordance with part one of Article 23 of the Law;

date and number of the decision (instruction) - in case of resumption of financial transactions suspended in accordance with the decision (instruction) of the SFMS;

grounds for resumption of financial transactions;

time and date of resumption of financial transactions.

8. The entity or the authorized person of the Fund on the day of receipt for execution of the court ruling on seizure of property is obliged to send to the SFMS a notice of enforcement in the order established by the Criminal Procedural Code of Ukraine, seizure of accounts on which transactions are suspended, in accordance with parts one - three or nine of Article 23 of the Law.

The notification of seizure of property of the relevant accounts shall contain the following information:

date and number of the suspended financial transaction entered in the register of financial transactions - in case of seizure of accounts on which transactions are suspended, in accordance with part one of Article 23 of the Law;

date and number of the decision (instruction)) - in case of seizure of accounts on which operations are suspended, in accordance with parts two - three or nine of Article 23 of the Law;

name of the court;

number and date of the court ruling on the seizure of property.

A copy of the court ruling on the seizure of property shall be attached to the notice of seizure of the relevant accounts in accordance with the procedure established by the Criminal Procedural Code of Ukraine.

**Director of Coordination and
Monitoring Work Department**

Yu. Koniushenko

Annex to the
Procedure for making by the
State Financial Monitoring
Service of Ukraine decisions
(instructions) about suspension
of financial transactions
(clause 4 section I)

_____ № _____
(date)

(city)

DECISION (INSTRUCTION)

(the type of the document shall be defined: decision (instruction))
about _____
(the name of decision (instruction))

(name (surname, name, and patronymic)
(if any) (for individuals)) of the entity
and/or its separate subdivision, USREO
code registration number of the taxpayer's
account card or number (and if available -
series) of the passport of the citizen of
Ukraine, which bears a mark of refusal to
accept the registration number of the
taxpayer's account card, or a passport
number with a record of refusal to accept
the registration number of the taxpayer's
account card in electronic contactless
media, a unique entry number in the
Unified State Demographic Register (if
available))

(legal grounds for decision-making (instructions) by the SFMS with reference to the
provision of the Law of Ukraine “On prevention and counteraction to legalization
(laundering) of the proceeds from crime, financing of terrorism and financing of
proliferation of weapons of mass destruction”)

(information on financial transactions that are suspended or resumed or financial monitoring of which shall be provided)

(indicate the period for which the suspension or monitoring is carried out or from which date financial transactions are to be resumed)

(details of accounts on which financial transactions are suspended or resumed or financial monitoring of which is to be provided)

(if available, indicate other information that may be related with the implementation of this decision (instruction))

**Authorized person of
the SFMS**

(signature)

(First name and
SURNAME)